

# SECTION A. NOTICE TO PROPOSERS

**RFP Name:** Banking Services  
**RFP No.:** 2024-17  
**Proposals Due:** 11:00 AM EST, April 8, 2024

## A1. SOLICITATION OVERVIEW:

The Town of Miami Lakes, Florida, ("Town") is accepting sealed Responses from qualified firms to provide Banking Services ("Services"). See Section D for a full scope of services and additional specifications. Proposals must be submitted in the form of one (1) original and five (5) copies and one flash drive for each component of the Response. Proposers must submit a Technical component and a Price component in separate sealed packages for a complete Response. All Responses **must** be received by the Procurement Manager or his/her designee at 6601 Main Street, Miami Lakes, Florida 33014, **by no later than 11:00 AM EST on April 8, 2024**, at which time the Technical component of each Response will be opened. Proposal Documents are available on the Town's website at [www.miamilakes-fl.gov](http://www.miamilakes-fl.gov), under "Current Solicitations" on the Procurement Department page, and on [www.DemandStar.com](http://www.DemandStar.com). Any inquiries regarding the RFQ must be directed to the Town at [procurement@miamilakes-fl.gov](mailto:procurement@miamilakes-fl.gov). Telephone calls or verbal conversations are not permitted.